

APPENDIX E-385 P

FILL ITEMS PROCESSED

1. PURPOSE

This appendix is applicable to chapter 9 and describes the purpose and use of the FILL Items Processed Listing, appendix F-125, furnished the Directorate of Supply Operations (DSO) for information, reference purposes, and for action of Fleet Issue Load List (FILL) item changes.

2. APPENDICES USED IN THIS PROCESS

a. Appendix B-184, Fleet Issue Load List (FILL) Item Change Transaction, DIC ZRL.

b. Appendix F-125, FILL Items Processed.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

The FILL monitor, Materiel Support Branch, DSO, is responsible for review of the FILL Item writeout; preparation and forwarding to the Office of Data Systems (ODS) of FILL Item Change Transaction. The Administrative Services Branch is responsible for producing the FILL Item writeout, providing data entry services as required, and insuring entry into the processing system of all FILL Item Change Transaction forwarded by DSO.

4. PROCEDURES/INSTRUCTIONS

a. Produced as a result of the receipt and processing of FILL Supply Request Change Transaction, appendix B-44.

b. As a result of the review of this listing, it may be deemed necessary to correct or change certain data in the Supply Control File. DIC ZRL, appendix B-184, prepared in accordance with appendix E-184 P, is to be used for this purpose.

c. Annotate the FILL Item writeout with actions taken, and when necessary, forward FILL Item Change Transaction to ODS for data entry and entry into the processing system

5. FLOWCHART

Flowchart not required.